



STUDENT HANDBOOK



2024-2025
SCHOOL YEAR

CRISMON HIGH SCHOOL

2024-2025
Student Handbook

"Create Your Path - Today for Tomorrow."



Principal: Ms. Elyse Torbert
Assistant Principal: Ms. Jennifer Ray
Assistant Principal: Mr. Scott Mohn
Athletic Director/Assistant Principal: Mr. Tyler Montoya
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Governing Board

President: Jennifer Revolt
Vice President: Samantha Davis
Member: Patty Campbell
Member: James Knox
Member: Matthew Riffey

Queen Creek Unified School District Administration

Superintendent: Dr. Perry Berry
Associate Superintendent: Dr. Erika Copeland
Assistant Superintendent: Dr. Adam Wolfe

Table of Contents

Educational Rights	5
Annual Public Notification of Nondiscrimination	5
Principal’s Message	7
Crismon High School Mission & Vision	7
CHS Fight Song	9
2024-2025 CHS Event Calendar	10
Positive Behavior Intervention Supports (PBIS)	12
Athletics	13
Academic Eligibility:	13
HIGH SCHOOL ELIGIBILITY:	13
JUNIOR HIGH SCHOOL ELIGIBILITY:	14
Athletic Clearance	14
Event Admission Fees for Spectators	14
Fan Decorum	15
Participation Fees	15
Tryout Dates	15
ATTENDANCE & BELL SCHEDULES	16
C.U.T.S.	16
STEPS TO FOLLOW WHEN A STUDENT IS ABSENT	17
TARDIES	18
TARDY CONSEQUENCES	18
ABSENT WORK/LATE WORK	18
BELL SCHEDULES:	19
RATTLER HOUR	20
ADVISORY	20
FALL FINAL EXAM SCHEDULE	20
FINAL EXAMS	21
COUNSELING SERVICES	21
COUNSELING SERVICES	21
DANCES & ACTIVITIES	22
GENERAL INFORMATION	22
GUESTS	22
CHAPERONES	23
RULES	23
CLEAN UP	23
STUDENT ATTIRE	23
Policy 5-302 Student Attire	23
SPIRIT DAYS AND OTHER CELEBRATIONS	24
GENERAL STUDENT INFORMATION	24
ACTIVITIES PROGRAM	24
CLUBS AND ORGANIZATIONS	24

AREAS RESTRICTED TO STUDENTS	24
ASSEMBLIES	25
BOOKSTORE	25
BUS PASSES	25
CLOSED CAMPUS	25
COMMUNICATION	25
DISCIPLINE	26
EMERGENCY PROCEDURES	26
FIELD TRIPS	26
FOOD IN CLASSES	27
GRADING POLICY	27
WEIGHTED COURSES	27
Advanced Placement Program (AP)	28
AP Capstone	28
GRADING INFORMATION	29
GRADUATION REQUIREMENTS	30
REQUIRED SUBJECTS	30
GRADUATION STOLES CRITERIA	31
HEALTH SERVICES	31
HOMEWORK POLICY DURING TWO-WEEK BREAKS	32
HONOR ROLL AND PRINCIPAL'S LIST (High School)	33
HONOR ROLL AND PRINCIPAL'S LIST (Jr High School)	33
IDENTIFICATION CARDS	33
LEAVING CAMPUS	33
LOCKERS	34
LOST & FOUND AND CONFISCATED ITEMS	34
LOST OR DAMAGED SCHOOL BOOKS/PROPERTY	34
LUNCH	34
PARKING	36
PARENT DROP OFF AND PICK UP	36
PASSES	36
PERSONAL PROPERTY	36
RESTROOMS	37
SCHEDULE CHANGES AND COURSE SELECTION	37
SCHOOL COLORS	37
SEARCHES	37
SEIZURES	38
SCHOOL LIBRARY	38
STUDENT/PARENT - TEACHER COMMUNICATION	38
SUBSTANCE ABUSE EDUCATION PROGRAM	38
TUTORING ASSISTANCE	38
VALEDICTORIAN SELECTION CRITERIA	38

VIDEO SURVEILLANCE	39
VISITORS TO CAMPUS PASSES	39
WARRANTS	39
1:1 POLICY AND DEVICE PROTECTION PLAN	39

Educational Rights

The right of a student to participate fully in classroom instruction shall not be abridged or impaired because of race, color, religion, sex, age, national origin, and disability, or any other reason not related to the student's individual capabilities.

The right of students to participate in extracurricular activities shall be dependent only upon their maintaining the minimum academic and behavioral standards established by the Board, and their individual ability in the extracurricular activity.

Adopted: date of manual adoption LEGAL REF.:

20 U.S.C. 1400 et seq., Individuals with Disabilities Education Act 20

U.S.C. 1681, Education Amendments of 1972, Title IX

20 U.S.C. 1703, Equal Educational Opportunities Act

29 U.S.C. 794, Rehabilitation Act of 1973, (Section 504)

42 U.S.C. 2000, Civil Rights Act of 1964, as amended in 1972, Title VI, Title VII 42

U.S.C. 11301, McKinney-Vento Homeless Assistance Act of 2001 Arizona

Constitution, Act XI, Sec. 6

CROSS REF.:

AC - Nondiscrimination ACA -

Sexual Harassment

GBA - Equal Employment Opportunity

IHBA - Special Educational Programs and Accommodations for Disabled Students KED -

Public Concerns/Complaints about Facilities or Services

https://www.boardpolicyonline.com/bl/?b=queen_creek_usd#&&hs=TOC%3a1

More information can be found on www.qcusd.org or at the links below:

District Policies: https://www.boardpolicyonline.com/bl/?b=queen_creek_usd

Strategic Plan: http://www.qcusd.org/Strategic_Plan

Annual Public Notification of Nondiscrimination

Queen Creek Unified School District does not discriminate on the basis of race, color, national origin, gender, age, or disability in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of their operations. The Queen Creek Unified School District does not discriminate in its hiring or employment practices.

This notice is provided as required by Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. Questions, complaints, or requests for additional information regarding these laws may be forwarded to the designated compliance coordinator(s). Steve Ray, Director of Special Education, 20217 E. Chandler Heights Rd., Queen Creek, AZ 85142. 480-987- 5935.

Notificación de Non Discriminación (Spanish Version)

Queen Creek Unified School District no discrimina raza, color, nacionalidad, género, edad, o incapacidad de admisión a sus programas, servicios, o actividades, en acceso a ellas, en el tratamiento a individuos, o en ningún aspecto de sus operaciones. El Queen Creek Unified School District tampoco discrimina en sus contratos o practicas de empleados.

Esta noticia es provista y requerida por el Título VI del Acto de Derechos Civiles de 1964, Sección 504 del Acto de Rehabilitación de 1973, Título IX de la Enmienda Educativa de 1972, en el Acto de Era de Discriminación de 1975, y el Acto de los Estadounidenses con Habilidades Diferenciadas de 1990. Preguntas, quejas, o para más información con respecto a estas leyes pueden remitir por al coordinador de complace. Steve Ray, Director of Special Education, 20217 E. Chandler Heights Rd., Queen Creek, AZ 85142. 480-987-5935.

Compliance Officer for Title IX

Dr. Jim Gowdy
Director of Support Services and Athletics/Title IX Coordinator
20217 E. Chandler Heights Road
Queen Creek, AZ 85142
480-987-7418

Compliance Officer for Section 504

Mr. Steven Ray
Director of Special Education
20435 Old Ellsworth Road
Queen Creek, AZ 85142
480-987-7487



Principal's Message

Dear Crismon High School Students,

I could not be more excited to build the culture and traditions of Crismon High School along with you, our staff, and community. As a young school, we can be intentional in everything that we do and make decisions based around core values to create a school community that we can all be proud of.

Three of our core values at Crismon High School will be to act with **Character**, **Humility**, and **Service (CHS)**. We will display **Character** in our daily actions and choices by doing what is right even when it is difficult. We will maintain a mindset of **Humility** by being grateful for the opportunities we have to grow and prosper as individuals and as a community. And we will understand that true leadership is marked by **Service** to others rather than the promotion of self. By maintaining a focus on these core values, our staff members and students will be empowered to take ownership of our school culture by being leaders in the classroom, in clubs, and on the field, court, and stage.

Students at Crismon High School will be challenged to maximize their potential and pursue excellence. High expectations and high standards promote performance, and we will attack greatness in everything we do. Our classrooms will be microcosms of our school. They will be student-driven and marked by collaboration, exploration, and inquiry. Every student who enters the doors of CHS will be encouraged and supported in pursuing academically rigorous coursework (including a wide range of Honors, AP, and Dual Enrollment classes) to prepare them for college if that is their post-secondary path.

Additionally, CHS offers a wide range of signature career path academies in Health Sciences, STEM, Design and Construction, and Business and Leadership. Every student who graduates from Crismon High School will leave with not only a diploma in hand but a career in hand.

You can start to spread the word about what we are creating at Crismon High School and share as we celebrate our communal successes by following us at @CrismonHS on Twitter, Facebook, and Instagram.

My end goal for CHS is clear but lofty: be the best comprehensive high school in the state of Arizona. Comprehensive is defined as "complete; including all or nearly all aspects of something". Therefore, attaining the goal of becoming the best comprehensive high school in the state includes everything that schools do: academics, culture, sports, arts, clubs, traditions, post-secondary preparation, and more. That goal only becomes a reality if we all work together to allow your diverse talents and personalities to thrive. Do not settle for anything less than excellence. We have a unique opportunity to build the best. Let's do it together.

Sincerely,

A handwritten signature in cursive script that reads "Elyse Torbert".

Elyse Torbert
Principal, Crismon High School

Crismon High School Mission & Vision

Mission

Crismon High School's mission is to create a community driven by **Character**, **Humility**, and **Service** that **EMPOWERS** students to take **OWNERSHIP** of pursuing the best version of themselves as inquisitive, life-long learners, empathetic citizens, and champions in their future professions.

Vision

Crismon Rattlers will graduate prepared to be **LEADERS** throughout the rest of their lives by taking **OWNERSHIP** of their personal development, civic engagement, and professional impact. Leaders value and embody ...



R - Respect
A - Accountability
T - Tenacity
T - Thoughtfulness
L - Legacy
E - Empathy
R - Responsibility
S - Success

Communal Values

C Character

H Humility

S Service



Student Values

R Respect

A Accountability

T Tenacity

T Teamwork

L Leadership

E Empathy

R Responsibility

S Success

CHS Fight Song



CRISMON HIGH SCHOOL'S
FIGHT SONG

Strike first for Crismon High

Our teams strike under desert sky

Rattlers of Crismon High, it's up to you!

Strike first and win for Crismon High

Strike under desert sky, Strike first

2024-2025 CHS Event Calendar

July 18	Meet the Teacher Night
July 22	First Day of School for Students
September 2	Labor Day – No School
September 27	Quarter 1 Grades – Early Release
September 30 – October 11	Fall Break – No School
October 14	School Resumes
October 16	PSAT
November 11	Veterans Day Observed – No School
November 27-29	Thanksgiving Holiday – No School
December 18	Sem 1 Final Exams – Early Release
December 19	Sem 1 Final Exams – Early Release
December 19	Semester 1 Report Card
December 20 – January 3	Winter Break – No School
January 6	School Resumes
January 20	Civil Rights Day – No School
February 17	President’s Day No School
March 7	Quarter 3 Grades – Early Release
March 10 – March 21	Spring Break – No School
March 24	School Resumes
March 24 – April 4	AzSci – 8th and 11 th Grade Cohort
March 31 – April 26	AASA and ACT Aspire – 9 th Grade Cohort
April 21	ACT – 11 th Grade Cohort
May 21	Sem 2 Final Exams – Early Release
May 22	Sem 2 Final Exams – Early Release
May 22	Last Day of Schools for Students
May 23	Semester 2 Report Card

2024-2025 QCUSD Calendar

July 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

18 Meet the Teacher
22 First Day of School

January 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1-3 Winter Break - No School
6 Return to School
20 Civil Rights Day - No School

August 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

17 Presidents Day - No School

September 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2 Labor Day - No School
26 Elem/JH Early Release (excluding EHS/CHS)
27 Early Release All School
30 Fall Break - No School

March 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

6 Elem/JH Early Release (excluding EHS/CHS)
7 Early Release All School
10-21 Spring Break - No School
24 Return to School

October 2024						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1-11 Fall Break - No School
14 Return to School

April 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

18 April Break

November 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

11 Veteran's Day - No School
27-29 Thanksgiving - No School

May 2025						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

22 Last Day of School

December 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

2 Return to School
19 Early Release All Schools
20-31 Winter Break - No School

June 2025						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Return to School	No School
Early Release	Last Day of School: 05/22/25
ELEM/JH Early Release	JH/HS Early Release

Positive Behavior Intervention Supports (PBIS)

PBIS (Positive Behavior Intervention and Supports) is an evidence-based three-tiered framework to improve and integrate all of the data, systems, and practices affecting student outcomes every day. PBIS is our district’s way of providing a safe and positive learning environment within our schools. PBIS increases academic achievement and student performance, decreases classroom disruptions and office discipline referrals, and improves school climate and safety. The QCUSD expectations for student behavior are:

Be Kind

Be Respectful

Show Integrity

PBIS builds a positive school culture based on a consistent school-wide system of supports that include proactive strategies for defining, teaching, and supporting appropriate student behaviors to create a healthy and thriving learning environment for ALL students.

Listed below are the school-wide behavior expectations for Crismon High School.

Expectations →	Be Kind	Be Respectful	Show Integrity
↓Locations Rules			
Classroom	Speak positively to and about others Show empathy Offer support	Use school appropriate language Use materials appropriately Be on time Use electronics with permission	Make smart choices Participate Complete your own work
Cafeteria	Welcome others to sit next to you Speak positively to and about others Share when others have nothing	Use school appropriate language Clean up messes Eat in designated areas	Make smart choices Wait your turn in line See something, say something
Office	Greet visitors Speak positively to and about others Be a school ambassador	Use school appropriate language Follow staff directions Use manners	Make smart choices Protect privacy Use equipment appropriately
Bathroom	Keep hands, feet, and objects to yourself Speak positively to and about others	Clean up messes Flush toilet after use Maintain privacy	Make smart choices See something, say something
Locker room	Keep hands, feet, and objects to yourself Speak positively to and about others	Use school appropriate language Maintain privacy	Make smart choices Only take your own items
Common areas	Treat others as you would want to be treated Speak positively to and about others	Use school appropriate language Clean up messes Follow staff directions	Make smart choices Use furniture as intended Be mindful of nearby instruction

Athletics

Athletics provides students with an opportunity to learn and practice responsibility, teamwork and self-discipline; to develop and realize personal and team goals. Winning at all costs is not part of our program. We expect student athletes to undertake the responsibility of exemplifying our school culture in a manner that their parents, their teachers and their coaches can be proud of. We expect student athletes to become a better individual and be well prepared to become contributing members of our society as a result of their athletic experience.

Crismon High School Athletics Website: <https://www.crismonathletics.org/>

Arizona Interscholastic Association Requirements:

All participants in interscholastic activities must be in compliance with all student eligibility rules. The student eligibility rules are enumerated and presented in detail in Article 15 of the AIA Bylaws at www.aiaonline.org.

Academic Eligibility:

HIGH SCHOOL ELIGIBILITY:

To ensure the academy integrity of our student-athletes, Crismon High School has implemented eligibility policies regarding academic performance and student behavior/discipline. A full list of athletic eligibility policies and procedures are given in the QCUSD *Athletic Handbook* and Crismon High School Athletic packet. **ALL** student athletes must read through the *Athletic Handbook* and sign a contract stating that they agree to abide by QCUSD and AIA athletic policies. In addition, all athletes must show valid documentation of insurance and a medical physical examination. All students, including those enrolled in Queen Creek Virtual Academy, must be enrolled in a minimum of five (5) classes to be eligible to participate in student athletics.

All students, other than those enrolled in Queen Creek Virtual Academy, receiving a 64% or lower in any class on a Progress Report or a Semester Grade will not be eligible to participate in AIA sanctioned events and will be placed on Academic Ineligibility until they have improved their grade(s) to at least 65% while being enrolled in a minimum of 5 classes. Eligibility checks for Queen Creek Virtual Academy students will be determined by student progress in class.

An ineligible student may practice but will not be allowed to participate in any competition. All student-athletes must be in attendance for at least three classes during the day of the game/practice. Student grades will be checked on the 2nd Friday of each athletic season or the period progress report for quarter or semester grade using the student's current grade book data. If ineligible at grade check interval, students will be ineligible until the grade becomes a 65% or higher. Students and/or parents will be notified of ineligibility or pending ineligibility through coaches. Crismon High School coaches and club advisors are encouraged to conduct weekly grade checks to better support the academic eligibility of their students.

Once a student regains eligible status, the student will remain eligible until the following official grading period. Student-athletes may not be deemed ineligible during the two-week breaks or at the start of a semester. Grades will reset at the beginning of each school year. If a student-athlete is suspended for

discipline reasons, he or she will not be eligible to participate in practice and or games during the time of suspension. Please contact the high school athletic office for further clarification.

JUNIOR HIGH SCHOOL ELIGIBILITY:

All students participating in extra-curricular activities must meet eligibility requirements every 4 ½ weeks. At the end of each progress report period, student grades will be reviewed. Students receiving a 64% or lower in any class shall be declared ineligible to participate in extracurricular activities during the following week. As soon as a student's failing grade is replaced with a passing grade of 65% or higher, the student will immediately become eligible. These students will then be monitored on a weekly basis until the next progress or quarter report period to determine their eligibility status. A student who receives ISS on the day of a game will not be allowed to compete.

Grade checks for students participating in extracurricular activities will be completed by their coach during the third week of each 4 1/2-week period in order to alert students and their parents or guardians of pending ineligibility. It is the responsibility of the student and coach to perform grade checks during the third week and work together to improve the student athlete's grade. Crismon High School coaches and club advisors are encouraged to conduct weekly grade checks to better support the academic eligibility of their students.

Athletic Clearance

A student shall not be allowed to practice or compete in interscholastic athletics until all parts of the registration checklist have been satisfied on www.registermyathlete.com.

- Record of a preparticipation physical examination (PPE) must be uploaded as part of the registration checklist, and said examination must be performed by a doctor of medicine (M.D.), an osteopathic physician (D.O.), a naturopathic physician (N.D., N.M.D.), a certified registered nurse practitioner (N.P.) licensed to practice, a certified physician's assistant (PA-C) registered by the Joint Board Of Medical Examiners and the Osteopathic Examiners in Medicine and Surgery, or a certified chiropractic sports physician (CCSP).
- The physical examination for the following school year shall be given on or after March 1. The physical examination document on file shall be signed by one of the aforementioned medical providers and shall state that, in the opinion of the examining provider, the provider did not find any medical reason to disqualify the student from practice or competition in athletic contests. The Athletic Director may require a student to be reexamined.
- The student-athlete is required to carry primary and/or secondary insurance and upload this information to their Register My Athlete profile.

Step-by-step instructions on how to complete the process can be found at www.registermyathlete.com or in the QCUSD *Athletic Handbook*.

Athletic Handbook

All student-athletes will adhere to the rules and regulations set forth in the Queen Creek Unified School District's [*Athletic Handbook*](#).

Event Admission Fees for Spectators

Single Game High School Ticket Prices are as follows:

- \$5 for adults
- \$3 for students (must present student ID at ticket booth)

- \$3 for Seniors (65 and older)
- Active/Retired Military and Children 5 and under are free

Annual Family Passes (This is for all home games for the entire year, excluding postseason play in and state playoff games:

- Student Pass \$30.00
- Two Persons \$150.00
- Family (up to 5 immediate family members/2 adults only) \$200.00
- Family (over 5 immediate family members/2 adults only) \$250.00

Junior High games are free admission to all spectators with the exception of special tournaments.

Fan Decorum

- All participants in a school program will represent our program and the school community in a manner that brings pride to the participants as well as the school and Town of Queen Creek.
- Parents and fans are discouraged from coaching (yelling things instructional in nature) from the stands.
- Respect and honor the decisions of the game coaches.
- Respect and honor the decisions of the officials.
- Encourage and support all participants (players from both sides, coaches, officials and support personnel)
- QCUSD fans must concentrate on positive comments relating to our athletic teams.
- Win or lose, opponents must be congratulated at the conclusion of the contest.
- Respect home and away facilities by keeping them clean and following any posted or published rules.
- Athletic Directors reserve the right to restrict attendance for inappropriate behavior of any student or parent.

Participation Fees

All students are required to pay a seasonal athletic participation fee. These fees can be paid online at <https://az-queenecreek.intouchrecepting.com/>

- The seasonal Athletic Fee for High School athletes is \$100 (\$210 max per family for Junior High athletic fees and \$500 max per family for High School athletic fees)
- The seasonal Athletic Fee for Junior High athletes is \$70

Tryout Dates

High School Tryout Dates:

- Fall Season: Tryouts begin July 24 for Football, Pom, and Cheer
- Fall Season: Tryouts begin Aug. 7 for Cross Country, Golf, Swim/Dive, Girls Volleyball, Badminton
- Winter Season: Tryouts begin Oct. 30 for Basketball, Soccer, Wrestling
- Spring Season: Tryouts begin Feb. 5 for Baseball, Softball, Tennis, Track, Beach Volleyball, Boys Volleyball

In some sports, there will need to be cuts to keep the numbers of rosters in accordance with national and state athletic bylaws. Here are the sports that would be considered a cut sport and the sports that are not:

Cut Sport: Basketball, Soccer, Volleyball, Baseball, Softball, and Spiritline

Non-Cut Sport: Football, Swim and Dive, Tennis, Badminton, Wrestling, Track, Cross Country, and Golf

Junior High School Tryout Dates:

- Quarter 1: Tryouts begin on July 26 for Wrestling, Girls Volleyball, Pom, Cheer, and Baseball
- Quarter 2: Tryouts begin on October 16 for Softball, Boys Basketball, and Cross Country
- Quarter 3: Tryouts begin on January 10 for Flag football, Boys Soccer, Girls Basketball
- Quarter 4: Tryouts begin on March 27 for Track and Field, Girls Soccer, Golf and Boys Volleyball

ATTENDANCE & BELL SCHEDULES

ABSENCES

- An absence is defined as a student not being present in his/her assigned classroom during his/her assigned period.
- An unexcused absence is any absence from one or more class periods that has not been excused by a parent **and** does not meet the excusable absence requirements (**see below**).
- Truancy is 5 days of unexcused absences.
- **A student who reaches 10 absences, excused or unexcused, during a semester may lose credit in the class or classes in which the 10 days are recorded.**
- **The following procedure will be followed:**
 - Parents will be notified when students reach 5, 7, and 10 absences.
 - If students exceed nine (9) absences for any one class, they will be placed on audit status for that course.
 - Students will remain in the class on audit status and may lose credit.
 - Students will need to complete and turn in the Excessive Absence Appeal Form with proper documentation verifying the absences.
 - Administration will determine if the appeal is granted.
- Students who are habitually truant are subject to disciplinary action ranging from detention to suspension and possibly cited.
- By state law, a student must be withdrawn from school after 10 consecutive days of absences. Parents may request a re-entry conference if the absences have been due to illness.
- As specified by state code and school rules, students may only be excused from school for:
 - Personal illness or illness in the family
 - Court appointment (documentation must be provided)
 - Quarantine in the home (health officials set length)
 - Death of a relative
 - Observance of a religious holiday
- **A student is considered absent if he/she arrives more than ten (10) minutes after the final bell.**
- A parent wishing to have a student excused before the close of the day must go to the school office and sign the student out. Photo ID is required to sign a student out of school.

C.U.T.S.

School attendance is not only a good habit, state law requires it. Arizona State law (§15-8072. A, 15-803.E) requires every person who has custody of a child between the ages of six and sixteen years shall make sure the child attends school for the full-time school is in session unless unable to attend due to illness or another legitimate reason.

To encourage and improve school attendance, Queen Creek Schools have implemented a truancy program in partnership with Maricopa County Juvenile Court. This truancy program is called C.U.T.S. (Court Unified Truancy Suppression). We will be tracking attendance very closely.

Your child is expected to be at school every day unless there is an excused reason not to be. An absence is defined as a minimum of one missed class period per day. An unexcused absence will count as a truant day as defined by law. A student is "habitually truant" if he/she has five or more unexcused absences from school. A student that is absent more than ten percent (18 days) of the required number of school days per year is considered to have "excessive absences" whether the absence is excused or unexcused.

When a student has five or more unexcused absences or 18 excessive absences (excused OR unexcused), the student can be cited to the CUTS Program through the Juvenile Court. The hearing will be held on the school campus with representatives from Queen Creek Schools and the Juvenile Court. A parent or legal guardian must be present with the student at the time of the hearing. Consequences at the hearing may include the following: required attendance of the parent and the child at an education class (to be held on Saturdays), work hours assigned to the child, counseling, etc. The parent will be assessed a \$50 Diversion fee. Failure to complete these consequences may result in the suspension of your child's driver's license, or inability to get a driver's license until their 18th birthday and/or formal court proceedings.

It is the parent's/guardian's responsibility to ensure their child's attendance in an approved academic setting. If you fail to take the necessary steps to provide your child with the appropriate education you may receive a citation. If convicted, it is a class 3 misdemeanor punishable by jail time and/or a fine. The education of your child is extremely important to us. This program is another way that Queen Creek High School and Crismon High School are working with the community to ensure a quality education for all students. If you have any questions or concerns, please feel free to contact Crismon High School Administration. Thank you for your support regarding this program.

STEPS TO FOLLOW WHEN A STUDENT IS ABSENT

Parents/guardians should call the Attendance Office at **480-987-5582** as early as possible each day the student is absent. The Attendance Office opens at 6:45 a.m. Parents/guardians should call by 9:30 a.m., or the automated phone system will notify the parent/guardian of their child's absence.

Upon returning to school the following steps should be followed:

- Prior to entering class, students must check in with the Attendance Office.
- If the parent/guardian has not called to excuse the absence, then it will be marked as an unexcused absence. Students may lose the opportunity to make up missed work if their absences are unexcused.
- The Attendance Clerk will then issue the student an *Admit Form* only if it is an excused absence.

- **Any absence not excused by parent contact or proper documentation such as a medical/dental appointment card will be considered unexcused. Any absence not excused within 48 hours will be considered unexcused.** All absences not verified by a parent/guardian or authorized by an administrator will remain unexcused.
- Once a student is on campus, a parent cannot remove their son/daughter without signing them out through the office.

TARDIES

Attendance is taken each period at the beginning of class. A student will be given an unexcused tardy if he or she is not in the classroom by the end of the final bell.

TARDY CONSEQUENCES

- All tardies are recorded. Tardies will accumulate throughout each semester.
- Periodic unexcused tardies in one period will result in a teacher-assigned consequence such as a conference, phone call home, detention, etc.
- Routine or repetitive tardiness in one period will result in a teacher-initiated written referral and administrative consequences such as detention, Saturday school, community service, etc.
- Parents are only allowed to excuse tardies for a student's first class of the day.
- A student will be marked absent if he or she arrives ten (10) or more minutes after the final bell without an excused pass.

ABSENT WORK/LATE WORK

Absent Work

- It is the student's responsibility to initiate scheduling for make-up work if the student is absent for a field trip, athletic event, or any other planned absence. Any work due on the day of a planned absence should be submitted per the deadline unless prior communication with the teacher has taken place.
- Students may only make up missed work for **excused absences**. Students will be allowed the number of days absent plus one to make up the assignments without penalty.
- Suspended students must take the responsibility of doing all assignments during their absence and turn in the work on the second day back.
- A student must be absent five (5) or more days to request homework through the office. Please allow 24 hours to collect homework assignments from teachers.

Late Work Policy

- Full credit is only available for homework and class assignments turned in on the day they are due. Work turned in late will be given a grade reduction per teacher policy. Please note, all assignments are due by the end of the unit as defined by the teacher. The rationale for this is that the learning needs to take place prior to the final assessment in a given unit. Work not turned in prior to the end of the unit receives a 0%.

BELL SCHEDULES:

Regular Day Bell Schedule - M,T,Th F		Early Release Bell Schedule - Wed	
Period	Time	Period	Time
Zero Period	6:30-7:20	Zero Period	6:30-7:20
1st Period	7:25-8:18	1st Period	7:25-8:03
2nd Period	8:23-9:16	2nd Period	8:08-8:46
3rd Period	9:21-10:14	3rd Period	8:51-9:29
Rattler Hour - Advisory	10:19-10:49	Rattler Hour - Enrichment	N/A
Lunch A	10:49-11:21	Lunch A	9:29-9:59
5A Period	11:26-12:19	5A Period	10:04-10:49
5B Period	10:54-11:21	5B Period	9:34-9:54
Lunch B	11:21-11:53	Lunch B	9:54-10:24
5B Period	11:53-12:19	5B Period	10:24-10:49
5C Period	10:54-11:47	5C Period	9:34-10:19
Lunch C	11:47-12:19	Lunch C	10:19-10:49
6th Period	12:24-1:17	6th Period	10:54-11:32
7th Period	1:22-2:15	7th Period	11:37-12:15

**Rattler Hour will be on a two week rotation. On Day 1, students will report to their first period class during Rattler Hour, on Day 2, second period, etc. On Days 4 and 8 (or Fridays) students will report to their Advisory homeroom. Wednesdays will not have Rattler Hour.

RATTLER HOUR

Rattler Hour is an opportunity for students to receive academic enrichment, social/organizational support and college and career curriculum. Rattler Hour will be divided into two components: Advisory and Enrichment.

ADVISORY

Advisory periods are 30 minutes in length and occur on Mondays. The purpose of Advisory is to ensure that every student is equipped to successfully graduate ready for college, career and post-secondary opportunities. Advisory lessons include AZ ECAP (Education and Career Action Plan) lessons, lessons on 4-year and 6-year academic planning, goal setting, career interests and post-secondary skills and planning.

ENRICHMENT

Enrichment periods are 30 minutes in length and occur on Tuesdays, Thursdays and Fridays. Students will report to their designated class for extra support. By utilizing assessment data, teachers will tailor instruction to specific needs of students during this time. No new material will be taught. Academic enrichment sessions are designed to give students additional instruction and practice with key concepts and/or further challenge students who have already mastered the core standards being taught. Enrichment sessions allow students to further develop their academic skills through a broader and deeper exploration of topics and independent or small-group study.

Students must attend their assigned Enrichment session. Students who are present at school but fail to attend their assigned/designated Enrichment session will have it counted as an unexcused absence from that class period and parents will be notified.

Students are still responsible for completing all Enrichment assignments and practice activities. Successful completion of assigned academic enrichment practice work is a component of eligibility for assessment retakes. Students must adhere to all school behavior guidelines during Enrichment. The CHS PBIS flowchart will be followed in the case of students not following behavior expectations during Enrichment.

FALL FINAL EXAM SCHEDULE

Wednesday, December 18, and Thursday, December 19, 2024

0 Hour

6:30 - 7:20

8th Hour - 11:35-12:25

Wednesday, December 18, 2024

Period 1 7:25 - 8:45
Period 5 8:50 - 10:10
Period 7 10:15 - 11:25

Tuesday, December 19, 2024

Period 2 7:25 - 8:45
Period 4 8:50- 10:10
Period 6 10:15 - 11:25

SPRING FINAL EXAM SCHEDULE

Wednesday, May 21, and Thursday, May 22, 2025

0 Hour 6:30 - 7:20 8th Hour - 11:35-12:25

Wednesday, May 21, 2025

Period 1 7:25 - 8:45
Period 5 8:50 - 10:10
Period 7 10:15 - 11:25

Thursday, May 22, 2025

Period 2 7:25 - 8:45
Period 4 8:50 - 10:10
Period 6 10:15 - 11:25

FINAL EXAMS

- An excused absence during final exams requires **Principal approval**. Only students with an excused absence will be allowed the opportunity to make up their final exam. An excused absence during final exams is defined as an illness, family death, or funeral only (documentation will be required). Family vacations are not considered an excused absence in regard to final exams.
- All courses at Crismon High School require comprehensive semester final exams.
- All students are required to take the final exam during the designated exam period. The district calendars are planned over a year in advance, so please plan accordingly.
- Students may not take any final exams early.
- Students who are absent during their final exam(s) will be issued a zero (0) on the exam which will be calculated into their semester grade
- Students with an **excused absence during the 1st semester exam week must make up their final exam(s) within two (2) weeks after the start of the second semester.
- Students with an **excused absence during the 2nd semester exam week must make up their final exam(s) within two (2) weeks of the end of school.
- It is the student's responsibility to initiate scheduling a make-up time for his/her final exam(s) with the designated teacher(s) or office staff.

COUNSELING SERVICES

High School Counselors

Ms. Abbey Schroeder - Students in grades 9-12; Last name A-K

Ms. Jessica Burt - Students in grades 9-12; Last name L-Z

Junior High Counselors

Ms. Rachel Lindsay - Students in grades 7-8; Last name A-K

Ms. Claudine Harper - Students in grades 7-8; Last name L-Z

COUNSELING SERVICES

The Crismon High School Counseling Department offers services to students in three major domains: academic development, career development, and personal/social development.

- **Academic Development Services** - Counselors will assist with both high school and junior high school course registration, appropriate class placement, four-year and six-year planning, and progress monitoring. Counselors will connect students with appropriate academic interventions on an as needed basis.
- **Career and College Services** - Each student will also have access to information about post-secondary opportunities, including career surveys, college selection information, admission procedures and financial aid applications. Specific scholarship information can be obtained through the College and Career Center and/or the counseling office. If you are interested in a scholarship, or other financial aid, contact your counselor or visit the College and Career Center. Information on colleges, careers, and scholarships are also found online at www.chs.qcusd.org.

College and Career Center services include:

- Information on school entrance requirements and the necessary paperwork to begin the admission process.
 - Assistance with preparing for entrance exams (SAT/ACT/Accuplacer).
 - Information on financial aid and assistance with financial aid forms.
 - Information on field trips to various school campuses to help students with making informed decisions about where to obtain post-secondary education and training.
 - Assistance with the NCAA Eligibility Center which can be accessed through the CHS Counseling website on the <http://chs.qcusd.org> under "Important Links."
 - Exposure to various careers through workshops, guest speakers and career fairs.
- **Personal Counseling** will be offered on a prevention, intervention, and referral basis. Counselors are available for students to discuss personal concerns. Crismon High School and Queen Creek Unified School District partners with EMPACT/La Frontera to help educate students about warning signs they might see in themselves and others and provides students with a wide array of coping methods to help overcome life stressors.

DANCES & ACTIVITIES

GENERAL INFORMATION

- Students and school-approved guests must show a school photo I.D. card at the door of all dances. NO EXCEPTIONS!
- Only students in grades 7-8 may attend junior high dances. Only students in grades 9-12 may attend senior high dances.
- Students will not be issued refunds for prepaid dances and activities.

GUESTS

- Guest passes for dances may be obtained through the Administration Office. Only currently-enrolled CHS students may request a guest pass.
- Students must obtain a *Guest Pass Request* form to complete and return to the Administration Office one week prior to any dance. A school administrator must approve all guests. Only one

guest per CHS student. NOTE: Students should not purchase a dance ticket for a guest until they have confirmed guest pass approval by the CHS Administrator. There will be no dance ticket refunds issued for guests who are not approved.

- Guests must be under the age of 21. NO EXCEPTIONS.
- The CHS student obtaining the guest pass is responsible for the behavior of his/her guest. Guests must be accompanied by the CHS student at all times.

CHAPERONES

- Dances will be chaperoned appropriately based on the projected number of participants.

RULES

- School rules apply to school dances and activities. The student code of conduct will govern the conduct of all participants.
- Suggestive/lewd dancing, grinding, moshing, etc., is not allowed. Offending students will receive one warning; a second infraction will result in removal from the dance. No refunds will be issued to students who are removed from a dance.
- Once a student leaves the dance venue/facility, he/she must immediately leave the property. There will be no re-admittance.
- Students on suspension are not eligible to attend any dance or activity.
- No person will be admitted if he/she appears to be under the influence of a substance. Use, possession, sale, or distribution of alcohol, drugs, tobacco/vapes, and related paraphernalia is against school policy; students in violation will be subject to appropriate school discipline.
- Students are responsible for their own transportation to and from any dance. Vehicles at a school function are an extension of the student and may be searched. If inappropriate items as defined in the QCUSD Family Handbook or QCUSD Governing Board Policy are found in a vehicle at a school function, the driver and passengers may be subject to the same disciplinary action.

CLEAN UP

- The sponsoring organization is responsible for organizing and supervising the clean up after any dance or activity. Clean up must be completed immediately after the activity. If it is a weekend and there is no activity scheduled the next day, clean up must be completed before noon that next day if the activity is held on school grounds. Trash must be bagged and any spills must be mopped up. All decorations and trash must be removed. The sponsoring organization members themselves may clean up, or, at their own expense, they may hire custodial staff during their off hours only. Charges for off hours will be calculated at a time-and-a-half rate.

STUDENT ATTIRE

Policy 5-302 Student Attire

Student attire may be regulated as necessary and appropriate to maintain order and decorum within the educational system and to avoid material and substantial interference with schoolwork or discipline.

Prohibited Attire

Attire may be prohibited when it:

- Significantly interferes with the District's ability to maintain order; such as disrupting schoolwork, school programs and activities, creates disorder, or prevents any student(s) from achieving educational objectives.
- Affects the health or safety of students, personnel or visitors.
- Conveys affiliation with a criminal street gang.
- Exposes the undergarments, or undergarment areas.
- Contains or conveys obscene language, symbols or messages.
- Promotes or depicts the unlawful use of alcohol, tobacco, or drugs.
- Is inconsistent with or prohibited by the course, program, or activity.

SPIRIT DAYS AND OTHER CELEBRATIONS

At Crismon High School, our primary focus is teaching and learning. However, we do participate in a variety of fun celebrations at our school. We have spirit days, seasonal activities, and festivities to celebrate these special times of the year. These types of events generally take place for a short period at the end of the school day and/or include educational activities so that we can continue to focus on our mission of teaching and learning. Crismon High School refrains from celebrating holidays and individual students' birthdays with costumes, cakes, candy, flowers, balloons, and gifts. Therefore, we ask students and parents to celebrate these activities off campus before and/or after school.

GENERAL STUDENT INFORMATION

ACTIVITIES PROGRAM

Crismon High School offers extensive opportunities for all students to participate in the activities of their choice as an integral part of their school program. Clubs and class experiences are designed as an extension of the academic needs and interests of all students. If you have an idea for a club, please reach out to the assistant principal over student activities to hear how you can get a club started. Go Rattlers!

CLUBS AND ORGANIZATIONS

Crismon High School is in the process of establishing our various clubs, organizations and extracurricular activities. For a full list of clubs and organizations, please go to our website at www.crismonhighschool.com.

AREAS RESTRICTED TO STUDENTS

The following areas are restricted to students during the school day. A written pass (from administration or designee) is required for students to access the:

- Parking lot
- Gym, Gym hallways, and locker rooms (unless assigned to a classroom or high school lunch on early release days)

- Classrooms they are not assigned to
- Hallways during lunch, class time, before or after school
- Athletic fields/facilities (unless assigned to a class)
- Performing Arts Center (unless assigned as a class)
- LDS Church parking lot or building unless assigned to a class

ASSEMBLIES

Assemblies are held for a variety of purposes: to teach, to entertain, to display school spirit, to celebrate, and to honor various students, teams, clubs, and/or organizations. Members of the audience should respect and show courtesy toward the rights of the performer(s) and/or speaker(s). All assemblies are considered part of the regular school day. Students are required to attend assemblies, arrive on time, and sit with their assigned classes. Students who do not attend their assigned assembly are subject to disciplinary action.

BOOKSTORE

Class sets of textbooks will be distributed to appropriate students at the beginning of the school year (class set textbooks are to be kept in the classroom). If a student would like a textbook for home, please check one out from the CHS Bookstore. Students who have outstanding textbooks will not be issued new textbooks until the outstanding books are either returned or paid for. Students are required to pay for all lost or damaged textbooks. This includes defacing or removing bar codes. Students are responsible for returning the EXACT book that was checked out to them. Barcodes must match, or credit will not be given for the returned book.

All fees such as lost book payments, class fees, athletic fees, and parking fees are paid in the Bookstore. Class fees will be charged to student accounts by charging ½ of the fee for a course in semester 1 and the other ½ at the beginning of semester 2. **NO REFUNDS WILL BE GIVEN AFTER 3 WEEKS FROM THE BEGINNING OF THE SCHOOL YEAR.** If a class is dropped or if a student requires a refund for any reason, the student MUST REQUEST IT WITHIN 9 WEEKS OF SCHOOL STARTING.

All fees must be paid BEFORE a parking permit or yearbook can be purchased. Also, these types of fees must be paid before payments can be applied to “extras” such as field trips, etc. If there is an extenuating circumstance, please contact the CHS Principal’s Administrative Assistant at 480-987-5583 to set a meeting with the Principal.

BUS PASSES

Any student wishing to ride a bus other than his/her normally scheduled bus will need to obtain a bus pass from the Administration Office. A written and signed note from a parent requesting that their child ride a different bus must be turned in to the Administration Office at least 30 minutes prior to the end of the school day. The note must include the student’s name, bus number, name of student with whom your child will be riding with or the name of the bus stop, a contact number and date. No phone calls will be accepted for bus passes except in emergency situations. The Administration Office will issue a temporary bus pass for students who have forgotten their student ID.

CLOSED CAMPUS

Crison High School is a closed campus. Students may **NOT** leave the campus once in school. Parents

who sign out their students must do it through the Attendance Office. Once school has started, any student needing to leave school without a parent/guardian present to sign them out, will need to have a written and signed note from a parent/guardian or a phone call placed to the Attendance Office.

COMMUNICATION

• TELEPHONE

If a parent/guardian needs to contact their son or daughter, during the regular school day, please contact 480-987-4480. We respectfully request that parents/guardians only do this in the case of an emergency. There is a designated phone in the front office for student emergency use only. **Parents are discouraged from calling or texting their son/daughter's cell phone during the school day, as students are encouraged to only check their cell phones during passing times and at lunch.**

• ITEM DROP OFF

Items needed by your student during the school day are to be dropped off at the Front Office. Students will be notified to pick up deliveries between class periods or at lunch. Balloons and celebratory items are limited to one or two items and stay in the front office until the end of the day.

• E-MAIL

To communicate with a faculty member through email, use all lowercase letters and no spaces. Email addresses include the initial of the staff member's first name, followed by the staff member's last name and "@qcusd.org". For example, John Doe would be jdoe@qcusd.org.

• STUDENTVUE/PARENTVUE

CHS uses the secure site *StudentVue* to post student grades. You can login at any time to check your student's current grades and missing assignments. To access the website go to https://qc.apscc.org/Login_Parent_PXP.aspx?regenerateSessionId=True and type your student's name and password. Please make sure your contact information is up-to-date. This system is a great way to keep communication open between teacher, student, and parents.

DISCIPLINE

School rules are designed to protect all students. To protect the rights of all students, it is important that parents and students understand the consequences of misbehavior. For a full list of behavioral violations and the appropriate range of consequences, please refer to the QCUSD *Family Handbook*.

EMERGENCY PROCEDURES

State law requires that all schools practice evacuation drills. The purpose of these drills is to acquaint all students with the different exits of the area they are in at the time of the evacuation drill. In case of an evacuation drill, students must exit in an orderly, efficient manner. In the unlikely event of a fire, bomb, or other emergency requiring the evacuation of the building, notification will be given by sounding the fire alarm, making an announcement over the public address system, or sending a message in the case of a power outage. When notification is received, students should follow the evacuation plan posted in their rooms. Students who are in the breezeways, restrooms, or cafeteria during the emergency should evacuate through the nearest exit and then report to a teacher at the gathering site for their class. Students should not attempt to return to classrooms during an emergency

evacuation. EXCEPTION: When there is an emergency lockdown situation, students and teachers will remain in their classrooms until further notice. Official notice will be given as to where and how the students and teachers will evacuate.

FIELD TRIPS

Field trips are an earned educational privilege and are aligned with the Arizona State Standards. Students attending a school related field trip must turn in a signed permission slip on the required due date, pay non-refundable entrance fees, and follow school appropriate dress code and school policies. In addition, schools may provide additional non-educational field trips for students who have met specific requirements for various programs/clubs.

FOOD IN CLASSES

Food is only allowed in classrooms at teacher discretion. **All drinks need to have a resealable top. All students entering campus will be asked to throw away drink containers without resealable tops. No gum is allowed on campus.**

GRADING POLICY

Students attending QCUSD schools will be assessed using the following grading scale:

Grading Scale	GPA Calculation	Weighted GPA Calculation
A=90-100	A=4.0	A=5.0
B=80-89	B=3.0	B=4.0
C=70-79	C=2.0	C=3.0
D=60-69	D=1.0	D=2.0
F=0-59	F=No credit	F=No credit

Pass/Fail grades are awarded for Teacher Aide, Peer Tutor and Parallel Learners programs and when a student tests out of a course. A grade of P is not used to determine grade-point value and does not count toward Honor Roll. NCAA interprets a P grade as a D grade according to NCAA guidelines.

Additional Grades

- NCR No Credit (Students receive this grade when they have met course requirements but have not met the attendance requirement.)
- INC Incomplete (An incomplete grade must be made up no later than two weeks after the quarter/semester ends.)
- NG No Grade (Usually given to transfer students when transcripts have not arrived or the student was not in school for a long enough period to attempt a grade.)
- W Withdraw (Used in exceptional circumstances)
- WF Withdraw/Fail (Students receive this grade when they withdraw from a course after the 20th day of each semester.)

WEIGHTED COURSES

Weighted courses must be designed and implemented to recognize more challenging involvement on the part of the students. The coursework must be significantly more rigorous (higher levels of quality student thinking) than their standard course counterpart and must provide students with multiple opportunities to take greater ownership of their learning. These courses should be distinguished by differences in the quality and composition of their coursework, not by the quantity of the work required. Weighted courses should be designed for students who have demonstrated a high level of interest and academic achievement in a given subject area.

Accordingly, students and parents should understand that weighted courses are more demanding and have requirements beyond those of non-honors courses. All weighted courses must contain:

- Significant academic rigor requiring additional effort and perseverance on the part of the student.
- Additional depth and breadth of content compared to a non-honors section.
- Relevant learning to students.
- Critical and reflective thinking and analytical writing tasks including argumentative, informational, and persuasive components.
- Greater amount of class discussion, using the Socratic method, with opportunities to defend ideas and positions.
- Alignment to Arizona College and Career Ready standards.
- Technology integration.
- Evidence of various types of writing.
- Provide a foundation for success in AP classes and college success.
- Multi-purpose assessments that include peer evaluation, risk taking, critical thinking and creativity.

Weighted courses should also exhibit two or more of the following:

- Independent research
- Summer reading or other outside summer activities
- Inquiry-based learning
- Leadership components
- Service learning opportunities

Advanced Placement Program (AP)

The Advanced Placement Program consists of college-level courses and the exams are governed by the College Board. Students who attain acceptable scores on the exams may qualify for college credit, advanced placement, or exemption from certain courses in college. Students are required to take the AP exam in the spring. A fee is required for each AP exam. Several courses in the curriculum are designed to prepare students for the AP exams. These courses are designated "AP" in the course description section of this guide. Specific prerequisites and course requirements are stated in the individual course descriptions. Students are encouraged to check with colleges of choice to verify AP credit acceptance.

AP Capstone

AP Capstone is a two-year program based on two AP courses- AP Seminar and AP Research. Other AP courses teach students in-depth about a specific subject. AP Seminar and Research are different. They focus on helping students develop academic skills. Students can earn the AP Capstone Diploma

or the AP Seminar and Research Certificate. Students who earn scores of 3 or higher in AP Seminar and AP Research and on four additional AP exams of their choosing receive the AP Capstone Diploma. Students who earn scores of 3 or higher in AP Seminar and AP Research but not on four additional AP Exams receive the AP Seminar and Research certificate.

GRADING INFORMATION

Teacher gradebooks will reflect 3 categories of grades: 50% of the total will be based on Assessments, 30% of the total will be based on Assignments and 20% of the total will be based on the course final. All grades in the gradebook will be in a designated category for appropriate weighting. All students are eligible to redo assessments and assignments based on teacher discretion. Students must advocate for the redo within 2 weeks of the original grade posting and prior to the summative assessment for the topic. Gradebook comment codes of Late, Missing and Absent will score the assignment a 0 until the grade is entered.

Categories and Percentages		
50% or 40%=Assessments (Tasks done to show mastery of content) - These include but are not limited to the following:		
Unit Test Quizzes Parallel Formatives Presentations Exit Ticket Discussion Forums	Projects final grade Essay Common Assessments 1 Pagers Lab Report Performance Task	Performances DBQ Socratic Seminar Philosophical Chairs Debates
30% or 40%=Assignments (Tasks done along the way to gaining mastery) - These include but are not limited to the following:		
Practice Worksheets Reflections Drafts Classwork Homework Activities Projects Along The Way Writing Process	1 Pagers Study Guides Notebooks Bellwork Exit Ticket Vocabulary Lab Report Rehearsals Critiques	Quickwrite KWL Jigsaw Gallery Walk Socratic Seminar Journal Performance Tasks DFA
20%=Final		
Common Semester Final Cumulative project		

Retakes, Redos and Do-overs				
What can be retaken?	Who is eligible to retake?	What is the timeframe for retake?	What process must students do?	How is the grade improved?
<ul style="list-style-type: none"> · Any test or quiz may be retaken if the student completes the course agreed upon requirements to participate in the retake. Semester Finals cannot be retaken. · Any assignment may be retaken at the teachers discretion. · The retake does not have to be the exact same assignment/ assessment but must measure the same standard(s). 	All students in all courses are eligible for retakes.	All retakes must be completed prior to the summative assessment of the unit/topic. Summative assessment retakes must be completed within up to 2 weeks of the grade being posted.	Students must advocate for themselves by contacting their teacher to request the retake process. Students must complete the course agreed upon requirements to participate in the retake.	Students will earn a higher grade of the 2 attempts.

GRADUATION REQUIREMENTS

Students in grades nine through twelve (9-12) must earn 22 credits of required and elective coursework in order to graduate from a Queen Creek Unified School District High School.

REQUIRED SUBJECTS	QCUSD GRADUATION REQUIREMENTS	QCUSD SCHOLASTIC DIPLOMA GRAD REQUIREMENTS	ARIZONA UNIVERSITIES ENTRANCE REQUIREMENTS
English	4	4	4
Mathematics	4	4	4 (Algebra +)
Science	3	4	3 (Lab)
Social Studies	3	3	2
Modern Language	0	2	2
Physical Education/Comp. Health	1	1	0
CTE/Fine Arts	1	1	1
Elective Courses	6	5	0
Total Required	22	24	16

*Students are required to participate in all state-mandated testing, per the Arizona Department of Education. Specific testing requirements are subject to change.

GRADUATION STOLES CRITERIA

Criteria for the honor of wearing a CTSO stole:

- 3.2 GPA
- Attended 70% of scheduled meetings or events senior year
- Good standing with the CTSO
- Successfully completed at least one CTE class tied to that CTSO
- Participation in at least one competition or event (as further defined by advisor)
- Held position as a CTSO Officer

National Honor Society, AVID, Student Council, and Technical Theater must meet specific requirements to be approved.

Graduation regalia from non-affiliated organizations (i.e. EVIT, NSHSS, etc.) may not be worn at CHS Graduation.

HEALTH SERVICES

Crison High School's Health Office is staffed with a nurse. The Health Office is equipped to handle minor illnesses and accidents. Emergencies and serious illnesses will be responded to and referred to appropriate health professionals. The Health Office also helps coordinate care (during the school day) for students with a chronic illness and/or special needs. Any student with a chronic illness should notify the Health Office. ***Students who become ill or are injured at school, should report to the Health Office or to other office personnel immediately. They should not leave school without permission.*** For the protection of all students, please do not send your child to school when ill.

- Any student with a temperature of 100.0 degrees or more must not attend school until the fever is fever-free 24 hours without the aid of fever reducing medication. If your child is sent home with diarrhea or vomiting, he/she may return to school only if he/she is symptom free for a minimum of 24 hours.
- Parents are requested to keep students home if the following symptoms are present: nausea and vomiting, diarrhea, elevated temperature, yellow or green nasal discharge, inflamed eyes with redness or drainage, and skin rash unless a note from their physician states that it is not contagious. If any of these symptoms occur while at school, the parent will be contacted and will be required to take the student home. State law requires that students be excluded from school if they are suspected of having a communicable disease.
- Students who have had surgery or recent hospitalization should have a doctor's note to return to school and participate in P.E. Contact the school Health Office for further information.
- Students may be dismissed from class at any time if the teacher considers it necessary.
- Students who are ill or injured will be sent to the Health Office for attention.
- Any pregnant student should inform the nurse.
- A student may visit the Health Office, in an emergency, without a permission slip or pass.
- It is important that a student's address, phone number, emergency contact and medical information be accurate. Access to this information is vital in case of an emergency.
- Student health screenings are conducted through the health office. These include hearing and vision as recommended by the State of Arizona. Other screenings may include height and weight, dental and blood pressure. You may exempt your student from any, or all, screenings by giving written notice to the CHS Health Office yearly.

- House Bill 2295, Chapter 208, 1990 - requires that pupils be suspended from school upon enrollment if documented proof of required immunizations is not submitted unless the student is exempted due to personal beliefs of the parents, or due to certification, that immunization is detrimental to the student's health. This requires that the immunization record be a part of the student's permanent record. This requires exclusion of students who lack documented proof of required immunizations during outbreak of communicable and/or preventable diseases. Elevator keys are available upon request. A \$50.00 fee will be assessed to the students account at the time the key is issued. Once the student returns the key, the fee will be removed. If the key is not returned, the fee will not be removed from the students account and must be paid. Parent and student signatures must be on the checkout form prior to issuance of keys.

When it is essential to a child's health that he/she takes medication during the school hours:

- Prescription medication must be prescribed by the student's health care provider. The health care provider's orders must be presented to the school at the time the medication is given to the health office. The Health Care Provider Medication Form must be completed signed by the parent/guardian and the health care provider to administer the medication at school. The Health Care Provider Medication Form is available through the health office and on the District website under the Parent Resources tab..
- Prescription drugs must be in the original pharmacy container, labeled with the student's name, date, medication, dose, time to be taken at school and length of treatment. (The Pharmacist may be requested to prepare a special container for school use.)
- The parent MUST bring the medication to school. Students are NOT allowed to transport medication. The only exception would be in the case of inhalers, emergency allergy pens, and/or diabetic insulin and diabetic supplies. Only students with the appropriate paperwork on file with the Health Office will be allowed to carry medication. Contact Health Office personnel for more information.
- Medication will be administered in the presence of the school nurse and/or health assistant, or in their absence, by the person designated by the school principal, or as otherwise required by law.
- All over-the-counter and/or non-prescription medication must be approved by the Food & Drug Administration and come in the original container with label and package directions.
- Over the counter stock medications are listed on the Stock Medication Administration Form.
- If the over-the-counter/non-prescribed medication is not listed on the Stock Medication Administration Form, a health provider's order will be required for administration. A healthcare provider's order will be required to give any stock medication for more than three days a month per district guidelines.
- For students on campus medication shall be kept in the Health Office and dispensed through the nurse or by the principal's designee.

HOMEWORK POLICY DURING TWO-WEEK BREAKS

No homework is assigned during the break with the exception of honor and dual enrollment classes.

Honors, Advanced Placement, and Dual Enrollment classes follow a more rigorous curriculum; therefore, students in these courses may have assignments given over break.

HONOR ROLL AND PRINCIPAL'S LIST (High School)

- Students must be enrolled in at least four (4) classes that determine GPA. (A "P" grade is not used to determine grade-point value and does not count toward Honor Roll.)
- Students may have no grade below a "B."
- Students must have a weighted grade-point average of 3.25 to 3.74 for Honor Roll.
- Students must have a weighted grade-point average between 3.75 or above for the Principal's List.
- Students who are on the Principal's List for the first three semesters they are enrolled at CHS will receive an academic letter.

HONOR ROLL AND PRINCIPAL'S LIST (Jr High School)

- The Honor Roll will be published at the end of each nine-week grading period. To qualify for the Honor Roll, a student must maintain a grade-point average of 3.500-3.999. To qualify for the Principal's List, a student must maintain a perfect 4.0 grade-point average. Grade-point averages (GPA) are determined by calculating the following grade-point values:

	REGULAR CLASSES	HONORS CLASSES
A	4	5
B	3	4
C	2	3
D	1	1
F	0	0

IDENTIFICATION CARDS

Students are required to **POSSESS** their student ID card while on campus. ID cards that are damaged or defaced will be required to be replaced at the student's expense. Replacement ID cards are \$5.00 and can be purchased at the Bookstore. The 3rd, 5th, and 7th time a student cannot produce their ID card will result in an administrative consequence such as detention, Saturday school, community service, etc. ID cards are the property of the school. Students must be able to produce their ID card upon request.

LEAVING CAMPUS

Students are to remain on campus until they have completed their class schedule. A parent/guardian **must** sign out their student with the Attendance Office prior to their child's leaving campus during the school day. Photo ID is required for verification of guardianship. Seminary students are also required to be signed out by their parent/guardian at the high school's Attendance Office prior to leaving. Once school has started, any student needing to leave school, without a parent/guardian present to sign them out, will need to have a written and signed note from parent/guardian or a phone call placed to

the Attendance Office. Any student leaving campus without first being signed out through the Attendance Office will not be excused for the classes they have missed.

Excuses are as follows:

- Provided they check out through the Attendance Office and the school has received parental permission, students with doctor and dental appointments may leave in time to meet appointments.
- Students with parental approval may be given permission by the principal or designee to leave campus for special needs.
- When a class or groups of students are scheduled to leave campus to participate in a school-sponsored activity, such students must have signed parental permission slips on file in the attendance office.
- **Except for off-site school-sponsored dances, students are not permitted to transport themselves to off-campus school activities without prior administrative approval.** EVIT students who plan to ride the bus to EVIT must remain on campus until the EVIT bus departs. Leaving campus and then returning to ride the bus is prohibited. Students will not be allowed on the bus if they have left campus.
- It is prohibited for students to be picked up after school by ride-services companies, (e.g. Uber, Lyft, etc.).

LOCKERS

Lockers and locks are issued to students involved in PE, athletics, and performing arts. Student lockers are school property and remain at all times under the control of the school. However, students are expected to assume responsibility for the security of their lockers. **Students should protect their property by keeping their locker locked, guarding the combination, and NOT sharing their locker or combination with anyone. Students will not use their own personal locks on school lockers.**

Crismon High School is not liable for personal items stolen from a student while on campus or while attending a school-related function. School authorities may conduct inspections of lockers at any time, for any reason, without notice, without student consent, and without a search warrant. Students should not plan on storing books in PE lockers because lockers are limited in use to PE classes.

LOST & FOUND AND CONFISCATED ITEMS

Items that are lost and recovered may be claimed in the Bookstore. Any unclaimed items may be donated to charity at the end of each quarter.

LOST OR DAMAGED SCHOOL BOOKS/PROPERTY

Students who sign out textbooks, library books, or other school property are held responsible for such property and must pay the replacement value if the property is lost or damaged. Students are responsible for returning the book that they checked out.

LUNCH

The lunch period is designed to provide a balanced diet, proper nutrition, and opportunities for socialization and relaxation. The cafeteria and outdoor-seating area are places to eat. Each student is responsible for cleaning his/her table and the area in which she/he eats. During lunch hours, the designated lunch areas are the Cafeteria and the Outdoor Dining Area. Students are prohibited from ordering food for delivery from restaurants, as well as using delivery services such as Uber Eats, DoorDash, Postmates, etc. during the school day. Please note that due to allergy restrictions and food

and nutritional health requirements, students are not permitted to share outside food with each other.

Meal Prices:	Breakfast	Lunch
Full Pay	\$1.75	\$3.00 Elementary; \$3.50 Secondary
Free	No Charge	No Charge
Reduced	No Charge	\$0.40
Adults	\$1.75	\$3.75

We provide meals at a reduced rate or free depending on your income level. Meal applications are available at your school, Queen Creek USD Administrative Office, or online at www.qcusd.org. Applications will also be available to fill out online at <https://family.titank12.com> for the 2023-2024 school year. The site will provide you with your approval status once it is processed.

All meals are provided under the National School Breakfast and Lunch Program Federal guidelines. This means all meals are planned according to the requirements provided by USDA. All school meals must meet specific calorie targets, fat percentages, fiber, vitamin and mineral targets.

The Child Nutrition Department is a self-funded department in the district. This means we operate based on the money we generate; we do not receive direct funding from the district. In order to operate, we generate money from the meals we provide the students, any catering we do, and selling a la carte items. All a la carte items we offer for sale during the meal service are in compliance with strict Smart Snacks nutrition criteria. This means all items are within the following guidelines: Less than or equal to 200 calories, less than 35% total calories from fat, less than 10% total calories from saturated fat, 0g trans-fat, less than 230 mg sodium, less than 35% total sugar by weight. Items also must be whole grain rich or contain 10% of the daily value (DV) for one of the nutrients of public health concern (calcium, potassium, vitamin D, or dietary fiber). The juice we offer is 100% juice; the frozen slush drink (Penguin Ice) is also 100% juice.

Students are allowed to purchase a la carte items from their meal account. If a parent/guardian would like for the Child Nutrition department to limit their child's purchases, they just need to contact the cafeteria.

Parents/guardians can use the free online service <http://family.titank12.com> to keep track of their child's meal balance and transactions. Another free benefit includes setting up a low balance reminder on their child's account so the system can email them when the balance reaches the set amount. They can also utilize <http://family.titank12.com> to pay for their child's meals online. **There is a convenience fee for an online payment.**

Payments for meals can be made online at <http://family.titank12.com> using Visa, MasterCard or Discover cards. Payments can also be made via cash or check without a fee. There is a \$25 fee for any returned check.

We have a no-charge policy for meals. If students do not have enough money in their meal account, they will be given a cheese sandwich on whole wheat bread, fruit, and milk. Students will receive verbal notification when their balance is low.

The cafeteria is unable to give back more than \$10 in change. If a \$20 is presented for 1 meal, the meal will be charged, \$10 will be given back as cash, and the remainder will be credited to their meal account.

Follow us on Facebook QCUSD Child Nutrition.

PARKING

The Queen Creek Unified School District provides limited bus transportation. In order to maintain a safe campus environment, regulate student use of vehicles during school hours, and minimize the chances of vandalism, the following regulations have been established:

- **All student-driven motor vehicles, including motorcycles, must be registered with the school office and parked in the designated student parking areas. This is on the West side of the campus. Students may not park in any other lots on campus during the school day without permission from administration or security. Registration of vehicles needs to be completed prior to parking on campus.**
- Before a student is issued a parking permit, he/she must register the vehicle in the Bookstore, pay a \$75.00 registration fee, and complete a parking contract.
- Students are issued a vehicle tag. This vehicle tag must be displayed on the front windshield so that it is visible to school officials.
- Students may not be in the parking areas or vehicles during the school day without SPECIFIC WRITTEN PERMISSION from the Administrative Office. **This includes lunch hours and breaks.**
- Student-driven vehicles are only allowed to park in their designated assigned spaces.
- Students who drive trucks are not permitted to have passengers in the bed of the truck while on school grounds.
- Parking privileges may be revoked if, but not limited to, one of the following occurring: reckless driving, failure to drive courteously, failure to provide adequate seating/seat belts for passengers, failure to respond to school rules and authorities, intentionally damaging other vehicles, and leaving campus without approval.
- The school is not responsible for vehicles or a vehicle's contents parked on school grounds. **VEHICLES PARKED ILLEGALLY MAY BE TOWED or Booted** at the owner's expense.
- Vehicles should not be used for lockers. Thus, once a student has begun school, he/she cannot return to the vehicle until his/her school day is over. Students are not permitted to sit in cars before school and during breaks (including lunch) and loiter in the parking lot.
- No parking is allowed in surrounding neighborhoods.

PARENT DROP OFF AND PICK UP

We request that parents drop off and pick up students using the designated parent-loop only.

PASSES

In order to be out of class, students must have a pass from the period teacher to which they are assigned. Students must check-in and receive permission from the period teacher in order to leave for any other activity including the restroom.

PERSONAL PROPERTY

Any personal property including instruments (music, electronic, etc.) or other materials for classroom use or demonstration, brought on, or left on the school premises is **at the risk of the owner. The school is not responsible for personal property brought on to CHS campus or at a school event.**

Personal belongings that are not directly related to the educational process are **NOT** allowed to be used during class time. This includes but is not limited to:

- **Electronic devices such as cell phones, iPods, MP3 players, air pods, etc.**
- **Recording with cameras, video cameras, or cell phones is not permitted without prior written administrative approval.**
- Cell phones used during class time for non-educational purposes will be confiscated.
- No electronic device of any kind is permitted during state and district assessments.
- Skateboards may be brought to school but must be stored in the bike rack or in the administration Office.

Items that are deemed inappropriate and interrupt the educational setting will be confiscated. These items will be returned at the end of the school day or a parent/guardian- pickup may be required as per teacher discretion.

RESTROOMS

No more than one person shall be in the same bathroom stall at the same time under any circumstances. Students may not loiter in the restrooms. Students shall use the restroom facilities and immediately leave. Violations will result in disciplinary consequences. Students are encouraged to report any unusual behaviors/activities to a staff member.

SCHEDULE CHANGES AND COURSE SELECTION

Selecting courses is an important process that involves students, parents/guardians and school personnel. Course selections for the following school year will begin in the fall. After reviewing course offerings and considering a student's long term goals, a full schedule of classes is selected. Although there is no guarantee that a student will receive a schedule with all of the requested choices, every attempt is made to ensure that schedules are correct and accurate. Students/families may request a schedule change during the summer prior to the start of school. However, keep in mind that schedule changes will only be made after school begins if an error has been made or it is in the best interest of the student. Requests to change a schedule for a period, lunch or staff change will not be approved. Schedule change requests are available the first 10 days of each semester and may require parent and administrative approval. We expect that students will thoroughly discuss their desires in changing their schedule with parents/guardians and staff, keeping in mind the possible consequences for graduation, class rank, career preparation and college admission. Athletes and students involved in extracurricular activities should pay special attention to the consequences of dropping a class and its effect on eligibility.

SCHOOL COLORS

The school colors are North Carolina Blue, Royal Blue, and Dark Red. **Students and staff are encouraged to wear school colors on Fridays. Wednesdays are College Shirt days; students and staff are encouraged to wear a college shirt.**

SEARCHES

- The Administration reserves the right to search and seize when there is reasonable belief that some material or matter, which is detrimental to health, safety, and welfare of the student(s),

exists. Athletic and Activity lockers are provided as a convenience to the students but remain the property of the school and are subject to its control and supervision.

- Searches on school property may be conducted **at any time** to maintain the health, safety, and welfare of all students at the school. Parents do not need to be notified ahead of time of a search.
- Students may be asked to turn out their pockets, empty backpacks, remove their shoes, socks, hats and coats when there is good cause to believe that some matter or material that is detrimental to the health, safety and welfare of the student(s) exists.
- School parking areas will be subject to routine patrols and inspections. Searches of student vehicles may be conducted if there is reasonable suspicion.
- Students may be subject to a search if they are found in an unauthorized area or if they have left campus without permission.
- Administrators may search a student without the presence of a parent or guardian.
- Trained narcotic/bomb dogs may be used to help maintain a safe environment.

SEIZURES

School authorities shall seize illegal items or other possessions reasonably determined to be a threat to the safety and security of others. Items seized may be held by the school, returned to the parents, or turned over to the police. School records should reflect all items seized.

SCHOOL LIBRARY

The use of the school library is a privilege. The library is open before school, lunch, and after school. To use the library during class, all students must have an ID and a pass from the teacher whose class the student is missing. Students must sign in at the circulation desk regardless of time of day.

Library fines for late books will be assessed on late materials at \$.10 a day per book. Additional fines will occur for lost or damaged materials up to the replacement cost of the material. Computers are available for student use. Printing fees are \$.10 per page. Students may not play games on the computers unless the game is part of an educational program.

STUDENT/PARENT - TEACHER COMMUNICATION

Student/Parent concerns about a class or teacher (grades, assignments, communication, etc) should be communicated first with the teacher. Any subsequent unresolved concerns should then be communicated to the department chair. Administration may be contacted as a final resort.

SUBSTANCE ABUSE EDUCATION PROGRAM

Crismon High School and all Queen Creek Unified School District 7th graders will go through an anti-tobacco education program put together by the *MD Anderson Cancer Center* called ASPIRE. Students will complete a four-hour course as part of our Careers class to educate them on the dangers of using Vapor Tobacco (Vaping). Aspire will also be used as a diversion program for first offense vaping (Tobacco) violations. This is intended as an educational program only and not as treatment of addiction issues. Students may be required to participate in the program along with other disciplines as an intervention to help students and parents understand the issues impacting their education.

TUTORING ASSISTANCE

Various forms of student assistance are available, including NHS peer tutors. Students experiencing academic difficulty should talk with their teacher or see a counselor for details.

VALEDICTORIAN SELECTION CRITERIA
Graduating Class of 2025 and 2026.

- 1.) Candidates must have a 4.0 cumulative unweighted GPA.
- 2.) Candidates must be enrolled at either of the QCUSD high schools for three (3) consecutive semesters.
- 3.) All online courses must be completed by the end of the 7th semester (End of Semester 1 during senior year).
- 4.) The candidate with the highest weighted GPA in **ONLY** the Arizona Board of Regents Core 16 courses will be named Valedictorian.

+ If a tie occurs, the highest score on the District sponsored college entrance exam will be the deciding factor.

++ If a subsequent tie occurs, AP Exam scores will be used.

+++ No pass/fail courses will be included in the calculation, such as but not limited to: Teacher’s Aide or Course Test-Outs.

VIDEO SURVEILLANCE

CHS utilizes security cameras for the protection of its students, staff, visitors, and property. The cameras may be in a school’s common areas, hallways, building entrances/exits, and parking lots and may capture student conduct in those areas. Cameras are not located in traditionally private settings, such as bathrooms and locker rooms. Access to video recordings is limited to school administration for responding to and investigating safety and security concerns on campus, although they may be shared with law enforcement upon request or as may be required by law. Students shown on camera violating District Policy or the Code of Conduct may be assigned the consequence(s) as may be applicable.

VISITORS TO CAMPUS PASSES

ALL VISITORS MUST CHECK IN THROUGH THE FRONT OFFICE. Students will not be permitted to bring non-CHS students to the campus at any time during the school day throughout the school year. Visiting parents/guardians must have administrative approval at least 24 hours in advance of the requested visit to observe their own student’s behavior in the classroom. Our commitment to academic excellence and school safety necessitates the school establishing this procedure.

WARRANTS

If a student is arrested and removed from campus, reasonable effort will be made to contact the parent/guardian by school authorities, and a school-release form will be completed.

1:1 POLICY AND DEVICE PROTECTION PLAN

The Student Device Protection Plan (DPP) is a \$20 annual program which families may purchase at the time their student is issued a Chromebook laptop at Crismon High School. This plan is a risk-management plan that provides coverage for items such as accidental damage and hardware issues. The plan must be renewed annually. Enrollment in the plan is optional but strongly encouraged. Please see the [Device Protection Plan Handbook](#) for specific details.

Example Table:

	<u>With DPP</u>	<u>Without DPP</u>
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<u>Device Replacement (lost)</u>	<u>\$240</u>	<u>\$240</u>
<u>Device Replacement (stolen, with police report)</u>	<u>\$0</u>	<u>\$240</u>
<u>Screen Repair or Replacement</u>	<u>\$0</u>	<u>\$120</u>

ANNUAL NOTIFICATION TO PARENTS REGARDING CONFIDENTIALITY OF STUDENT EDUCATION RECORDS AND SCHOOL DIRECTORY INFORMATION

Confidentiality of education records is a right of public school students and their parents. This right is provided for by two federal laws, the Individual with Disabilities Education Act (IDEA) and the Family Education Rights and Privacy Act (FERPA). Under these laws, "education records" means those records that are: (1) directly related to a student; and (2) maintained by an educational agency or institution or by a party acting for the agency or institution. Of course, education records are maintained on every child enrolled in a public school. The types of information gathered and maintained include, but is not limited to: the students' and parents' names, address and telephone number; the student's date and place of birth, date of enrollment in the school, records from previous schools attended, attendance record, subjects taken, grades, school activities, assessment results, from parents and child find and other screening results, including hearing and vision screening results.

In addition, for children with disabilities, education records could include, among other things, evaluation and testing materials, medical and health information, each annual Individualized Education Program (IEP) notices to parents, notes regarding IEP meetings, parental consent documents, information provided by parents, progress reports, assessment results, materials related to disciplinary actions and mediation agreements.

The information is gathered from a number of sources including the student's parents and staff of the school of attendance. Also, with parental permission, information may be gathered from additional sources including doctors and other health care providers.

This information is collected to assure proper identification of a student and the student's parents and the maintenance of accurate records of the student's progress and activities in school. For children with disabilities, additional information is collected in order to assure the child is identified, evaluated and provided a Free Appropriate Public Education in accordance with state and federal special education laws.

Each agency participating under Part B of IDEA must assure that, at all stages of gathering, storing, retaining and disclosing education records to third parties, it complies with the federal confidentiality laws.

In addition, the destruction of any education records of a child with a disability must be in accordance with IDEA regulatory requirements.

The federal Family Policy Compliance Office of the U.S. Department of Education has provided the following notice of parent's rights under FERPA. In accordance with IDEA the rights of the parents regarding education records are transferred to the student at age 18.

The Family Education Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the school receives a request for access.

Parents or eligible students should submit to the school principal (official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading

Parents or eligible students may ask a school district to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested by parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

Revised 4/4/01



Queen Creek Unified School District #95
Dr. Perry Berry, Superintendent of Schools

Child Find

It is the Queen Creek School District's responsibility to inform the general public and all parents within our boundaries of our responsibility to make available special education services for students with disabilities aged 3 through 21 years and how to access those services. We are responsible for identifying, locating, and evaluating all children with disabilities including children aged 3 through 21.

In addition we have a responsibility to provide information regarding early intervention services for children birth through 2 years. We are responsible for referring children from birth through 2 years of age to Arizona Early Intervention Program (AZEIP) for evaluation and appropriate services. Our school nurses are Queen Creek School District's contact for children birth through 2 years. Children birth through 2 years of age who are receiving early intervention services and will be participating in preschool programs for children with disabilities will be assured of a smooth transition into that program. We will ensure that:

- Transition conferences for children aged 2 years, 6 months to 2 years, 9 months will be held;
- By the child's 3rd birthday an Individual Education Program (IEP) or Individualized Family Service Plan (IFSP) will be developed and implemented; and
- For the child who turns 3 during the summer, the IEP team will determine the date for services to begin including eligibility for Extended School Year (ESY) services.

We are also responsible for providing a free and appropriate public education (FAPE) which includes special education and related services to children with disabilities at public expense, under public supervision and direction and without charge to the parents.

For all new students to the district, the classroom teacher will complete screening activities within 45 days of enrollment. The teacher will look at the child's ability in the areas of academics, vision, hearing, adaptive, communication, social/emotional and motor skills. If any concerns are noted the child may be referred for additional help.

If you have any concerns about a child you know, please contact your individual school site for more information.

2024-2025 QCUSD Family Handbook Acknowledgement of Receipt

This form is to be returned to the designated teacher or school staff member within two (2) school days of the date the form is received by the student. The Family Handbook can be found at www.qcUSD.org.

Student Name: _____ Grade: _____

School (please check the student's school of enrollment):

- Desert Mountain Elementary
- Faith Mather Sossaman Elementary
- Frances Brandon-Pickett Elementary
- Gateway Polytechnic Academy
- Jack Barnes Elementary
- Katherine Mecham Barney Elementary
- Queen Creek Elementary
- Silver Valley Elementary
- Schnepf Elementary
- Newell Barney College Prep
- Queen Creek Junior High
- Crismon High School
- Eastmark High School
- Queen Creek High School
- Queen Creek Virtual Academy

Family Handbook

Student and Parent/Guardian: I have been provided access to and/or received the QCUSD Family Handbook. I acknowledge that I have been given the opportunity to read and review it with my child/parent/guardian. I understand that I am expected to comply with all provisions that apply to me. I understand that I may contact the school administration if I have any questions pertaining to the information in the Family Handbook.

Technology Acceptable Use Policy

Student: I have read and agree to abide by the Technology Acceptable Use Policy rules and guidelines. I understand that access to computers and internet resources is provided for educational purposes only and I must not use the technology resources to send or request offensive or illegal material. I understand that if I violate the rules and guidelines for technology resources, my access privileges may be revoked and school and/or legal action may be taken as a consequence.

Parent/Guardian: I have read the Technology Acceptable Use Policy rules and guidelines. I understand that school access to computers and internet resources is provided for educational purposes only. While the District has taken precautions to minimize access by students to inappropriate material, I understand that it is impossible for the District to completely restrict access to such material and will not hold the District responsible if my child accesses such material either directly or indirectly. I hereby give permission to the District to permit my child to use District owned computer and internet access.

Student Violence, Harassment, Intimidation, Bullying, & Hazing Policies

Student and Parent/Guardian: I have read the information, including what is related to Student Violence, Harassment, Intimidation, Bullying, and Hazing, in the Family Handbook and understand the consequences for violating these policies.

Equal Educational Opportunity and Non-Discrimination

Student and Parent/Guardian: I understand that in accordance with Governing Board Policy 1-201, the rights of a student to participate fully in classroom instruction shall not be abridged or impaired because of race, color, religion, disability, pregnancy and parenting, sex, national origin, veteran's status, genetic code, political affiliation, or any other reason not related to the student's individual capabilities.

Bus Rules and Consequences

Student and Parent/Guardian: I have been provided access to and/or received the QCUSD Family Handbook where the rules and consequences for bus behavior are described. I acknowledge that I have been given the opportunity to read and review the bus rules and consequences with my child/parent/guardian. I understand that I am expected to comply with all provisions that apply to me whenever I am a passenger in District-provided transportation. I understand that I may contact the Director of Transportation or the school administrator if I have any questions pertaining to the information in the Family handbook.

Rules posted on all QCUSD buses:

1. Observe the same conduct as expected in the classroom.
2. Be courteous; no yelling, screaming or profane language.
3. Be on time at the pick-up location. No running, pushing or shoving on or off the school bus.
4. Do not eat or drink on the bus. Water bottles, used appropriately, are allowed.
5. Remain seated while the doors of the bus are closed.
6. Do not vandalize the bus. Skateboards, longboards, and scooters are not allowed on the bus.
7. The driver or aide is authorized to assign seats. Follow the direction of the driver or aide at all times.
8. Stay sitting in your seat, facing forward.
9. Keep all body parts and objects inside the bus and to yourself. Do not throw items on or off the bus.
10. No glass bottles, pets, insects, reptiles, weapons, chemicals, or drugs/alcohol/tobacco are allowed on the bus.

My signature below attests that I have been provided access to and/or received a copy of the Family Handbook Technology guidelines, Bullying, Harassment, Intimidation, and Hazing Policies, Student Violence Policy, Bus Rules and Regulations, and the Equal Educational Opportunity Policy of Queen Creek Unified School District. I have been provided the opportunity to read and review them with my child/parent/guardian. Failure to sign this form does not preclude students from the responsibilities and/or consequences outlined in the Family Handbook.

Parent/Guardian Signature_____

Date_____

Student Signature_____

Date_____

What's Bullying and what's not?



Balance of power



Healthy peer relationship	Normal range of conflict situations (not bullying)	Bullying
<ul style="list-style-type: none"> * Kids having fun together on the playground. * Calling to invite a friend over. * Going to a movie together. * Invite someone to sit by you at lunch. * Playing a game together. * Invite someone to play on campus. * Be a good listener. * Include others. 	<ul style="list-style-type: none"> * Equal power of friends. * Happens occasionally. * Generally not serious. * Equal emotional reaction. * Not seeking power or attention. * Generally not trying to get something. * Remorse and will take some responsibility. * Effort to solve the problem. 	<ul style="list-style-type: none"> * Repeated negative actions. * Imbalance of power, not friends. * Purposeful, serious with threat of physical or emotional harm. * Strong emotional reaction from victim and little or no emotional reaction from bully. * Seeking power, control or may attempt to gain material things. * No remorse - blames victim. * No effort to solve problem.

Bullying may occur when a student or group of students engages in any form of behavior that includes such acts as intimidation and/or harassment that:

- * Has the effect of physically harming a student, damaging a student's property or placing a student in reasonable fear of harm or damage to property.
- * Is sufficiently severe, persistent or pervasive that the action, behavior or threat creates an intimidating, threatening or abusive environment in the form of physical or emotional harm.
- * Occurs when there is a real or perceived imbalance of power or strength.
- * May constitute a violation of law.

